

# Niagara Wheatfield Central School District Tuition Reimbursement Form

Prior approval must be granted by the Superintendent *at least one (1) week prior* to starting date of the course(s) Prior approval of Superintendent is required. If you begin the course without prior approval, you may not be reimbursed. (Review revisions of Article 17.02 in the Nwta agreement, as to the reimbursement rate changes, etc.)

Reimbursement for all course work will be processed upon receipt of the following materials:

- Copy of bill from college/university
- Copy of receipt showing proof of payment  
(ex: credit card statement, copy of check and/or cancelled check, a stamped/dated receipt from college/university)
- Copy of final grade report



Name: \_\_\_\_\_ Building: \_\_\_\_\_ Date: \_\_\_\_\_

Course Information:

Semester: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_ Year: \_\_\_\_\_

Course #/Course Title: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Course Dates: Beginning: \_\_\_\_\_ Ending: \_\_\_\_\_ Total # of Hours: \_\_\_\_\_

Name of College/University: \_\_\_\_\_ Tuition Rate: \_\_\_\_\_

### Check Areas

Applicable To You:

- This course is required in order for me to become permanently certified
- This course is within my certification area
- This course is applicable to a masters degree program in my assigned area
- As per Nwta contract Article 17, Section 17.02 (iv): fifty percent (50%) of the tuition for any other course of study outside or beyond the first Masters Degree program, at the average tuition rate determined in subparagraph (iii) above.

Teacher Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent's Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent's Denial: \_\_\_\_\_

Date: \_\_\_\_\_

Reason: \_\_\_\_\_